

Wine Master for Palm User Guide



This User Guide is available for download as an Acrobat Reader document (.pdf) from the Poohbah web site (<http://www.poohbah.com>).

Please send your suggestions or comments to The Grand Poohbah at grand@poohbah.com. He would like to hear from you.

Poohbah Industries

www.poohbah.com

030520

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Introduction to Wine Master for Palm

Wine Master for Palm is a personal wine management tool. You can use it to keep track of your wine collection, store and lookup wine reviews, and keep your own tasting notes.

Features

Organize your wines, reviews, and tasting notes.

Download the latest wine reviews.

Hot-sync with Wine Master for Windows

Beam wines to other Wine Master users

Customize your data entry and display.

Search the wines in your collection.

Increment, decrement, or set bottle quantities.

Enter data directly into fields or use editable popups.

Choose "star" ratings (1.0 to 5.0) or integer ratings (0 to 100).

Store your bin location using a 1-6 character alphanumeric code.

Record your tasting notes and use the editable popup to enter common terms.

Jump to a wine in the wine list by entering the first character of its name.

Customize the popups to simplify data entry.

Navigate with your Sony Clie Jog Dial

Search your wines, producers, regions, and notes using the Palm "Find" command.

Wine Master for Windows


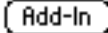
In addition to Wine Master for Palm, there is Wine Master for Windows, desktop companion software for Wine Master for Palm. The desktop application lets you convert wine data to and from other formats, enter and edit wines on the desktop, and keep your wine collection synchronized with Wine Master for Palm.

A Guided Tour

There are four “views” in Wine Master for Palm – Catalog, List, Name, and Vintage. The views start with the most general, the Catalog, and proceed to the most detailed, the Vintage.

Catalog View

Wine Master Catalog		
Category	Wines	Qty
Cabernet Sauvig	17	22
Chardonnay	26	39
Merlot	12	16
Pinot Noir	9	12
Red blend	0	0
Riesling	0	0
Sauvignon Blanc	12	10
Zinfandel	39	33
Unfiled	32	0
All Categories	147	132

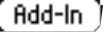
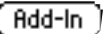
The Catalog view displays the number of wines and bottles in your wine collection. It is the view that you see when you start up Wine Master for the first time.

Tap a category name to see the list of wines in the category (the Category view). Tap "All Categories" to see a list of all the wines.

You can also select a category using the Sony Jog Dial.

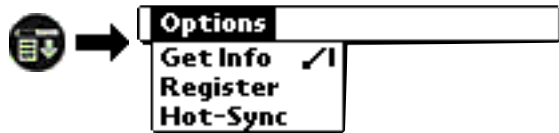
Buttons

Tap the  button to display a very brief instruction on getting started with Wine Master.

The  button is present if you have also installed a Wine Master Add-In file. Tap it to add one or more wines from the Add-In file. See the **Add-In** section for more details. If the  button is not present, then you don't have any Add-In files installed.

Menus

There is one menu in this view – Options.



Choose the **Get Info** menu command to display the Wine Master for Palm version number and copyright information.

Choose the **Register** menu command to display the registration number entry form.

Wine List View



The Wine List view displays the names of the wines in the category.

Tap a wine name to see more detail about the wine (the Name view).





To change the category that is displayed, tap the category name (EG **Wine Master** ▾ Cabernet Sauvig) or tap the **Done** button to go back to the Catalog and select another category.

Buttons

Tap the **Done** button to return to the Catalog.

Tap the **New Wine** button to create and display an empty Name view so that you can enter a new wine.

Tap the button to select what information you want to display with each wine. From left-to-right they are quantity as a graphic, quantity as a number, oldest vintage date, oldest hold date, and highest rating. Tap the ? button for help.

Tap the  button to toggle between viewing all the wines , the wines with zero quantity , and the wines with quantity greater than zero .

The **G**: ... field displays the character you enter in the Graffiti area. When you enter a character, the list of names scrolls to the first wine whose name begins with that letter. You do not need to tap in the **G**: ... field, simply stroke a character into the Graffiti area.

Use the scrollbar to scroll the list up or down. You can also use the physical scroll buttons at the bottom of your Palm device.

You can also use the Sony Clie Jog Dial to select a wine in the list.

Menus

There are three menus in this view – Options, Edit, and Wine.



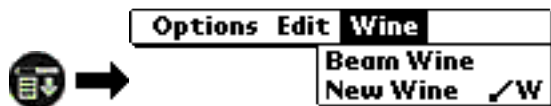
Choose the **Get Info** menu command to display the Wine Master for Palm version number and copyright information.

Choose the **Register** menu command to display the registration number entry form.



Choose the **Keyboard** menu command to display the keyboard for data entry.

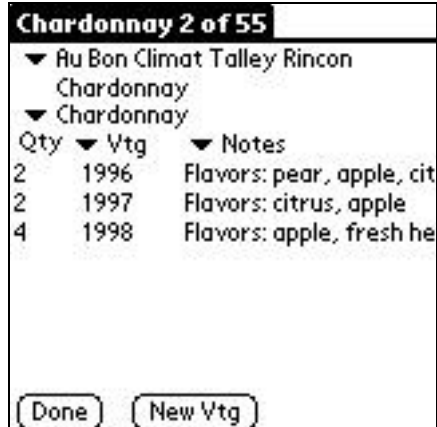
Choose the **Graffiti** menu command to display the Graffiti help.



The **Beam Wine** menu command is not functional in the Category view. Tap a wine name to select a wine then beam it.

Th Choose the e **New Wine** menu command to create and display an empty Name view so that you can enter a new wine.

Name View



The Name view displays the wine name and the vintages or other information for the wine.

Tap a line in the list of vintages to see more detail. You can tap in any of the three columns in a row. You will be taken to the corresponding field for that item in the vintage.

You can also use the Sony Clie Jog Dial to select a vintage.

Buttons

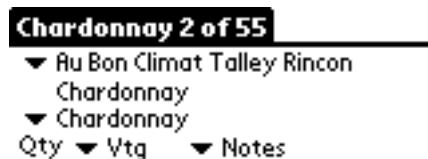
Tap the **Done** button to return to the Category view.

Tap the **New Vtg** button to create and display an empty Vintage view so that you can enter a new vintage.

Tap one of the physical scroll buttons at the bottom of your Palm device to display the next or previous wine.

Popups

Popups are identified by the small triangle (▼) to the left of a field. There are 4 popups in the Name view. Tap the popup to display a selection list. Tap an item in the list to enter the item into the field.



The popup next to the wine name displays a list of wine names. The first time you install Wine Master for Palm, the list is empty. Tap "Edit items..." to add your frequently used wine names or wine name prefixes.



The popup next to the wine category brings up a list of wine categories. The first time you install Wine Master for Palm, the list defaults to the following set of categories.

Wine Master Catalog		
Category	Wines	Qty
Cabernet Sauvig	0	0
Chardonnay	0	0
Merlot	0	0
Pinot Noir	0	0
Red blend	0	0
Reisling	0	0
Sauvignon Blanc	0	0
Zinfandel	0	0
Unfiled	0	0
All Categories	0	0

Tap the two popups over the list of vintages to select what you want to display in the list. The first time you install Wine Master for Palm, the second column defaults to the vintage year ("Vtg") and the third column defaults to "Notes". The first column always displays the quantity ("Qty").

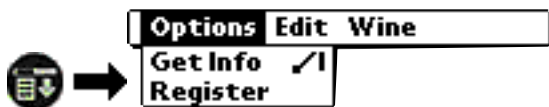
Qty	Vtg	Notes
2	1996	Flavors: pear, apple, cit
2	1997	Flavors: citrus, apple
4	1998	Flavors: apple, fresh he

Tap the popup and select the field that you want to display from the list for either column:

Qty	Bin	Notes	Qty	Vtg	Bin
2	1 Hold	Flavors: pear, apple, cit	2	1996	Fla Hold
2	1 Notes	Flavors: citrus, apple	2	1997	Fla Notes
4	1 Price	Flavors: apple, fresh he	4	1998	Fla Price
	Prod				Producer
	Qty				Quantity
	Rating				Rating
	Region				Region
	Vtg				Vintage

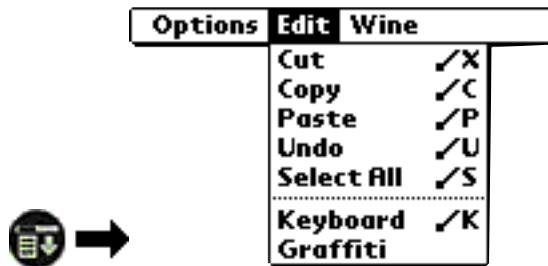
Menus

There are three menus in this view – Options, Edit, and Wine.



Choose the **Get Info** menu command to display the Wine Master for Palm version number and copyright information.

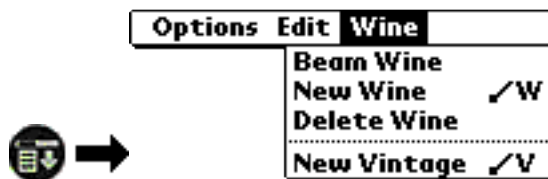
Choose the **Register** menu command to display the registration number entry form.



Choose any of the **Cut / Copy / Paste / Undo / Select All** menu commands to perform the corresponding editing function in the field containing the flashing Graffiti entry cursor.

Choose the **Keyboard** menu command to display the keyboard for data entry.

Choose the **Graffiti** menu command to display the Graffiti help.



Choose the **Beam Wine** menu command to beam the wine in the Name view to another Wine Master for Palm user. The recipient must have a registered copy of Wine Master installed, but they do not need to have Wine Master running at the time you beam. The recipient will be asked if they accept or reject the beamed wine.

Choose the **New Wine** menu command to create and display an empty Name view so that you can enter a new wine.

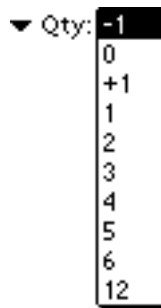
Choose the **Delete Wine** menu command to delete the wine shown in the Name view and all its vintages. Confirmation is required before deletion occurs.

Choose the **New Vintage** menu command to create and display an empty Vintage view so that you can enter a new vintage.

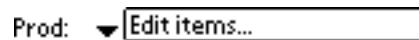
Tap the "Hold" popup to select the hold year. This is the year to drink before or drink after. Or, you can enter the hold year directly into the "Hold" field using Graffiti characters.



Tap the "Qty" popup to select the quantity. Tap "-1" to subtract one from the quantity. Tap "+1" to add one to the quantity. Or, you can enter the quantity directly into the "Qty" field using Graffiti characters.



The producer popup ("Prod") displays a list of producers. When you first install Wine Master, the list is empty. Tap "Edit items..." to add your frequently used producer names or producer name prefixes.



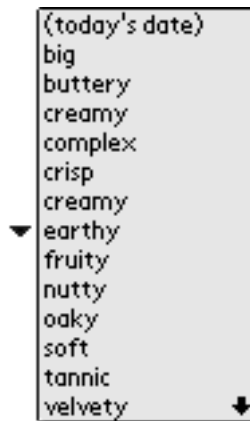
The Region popup displays a list of regions. The first time you install Wine Master for Palm, the list contains a standard list of regions. These are the same regions used in the Add-In wine files. Tap "Edit items..." to edit the regions.



The regions are:

AR	Argentina
AU	Australia
BG	Bulgaria
CL	Chile
DE	Germany
ES	Spain
FR	France
IT	Italy
NZ	New Zealand
US/CA	United States, California
US/OR	United States, Oregon
US/WA	United States, Washington State
ZA	South Africa

The Notes popup displays a list of wine terms. The first time you install Wine Master for Palm, the list contains a standard list of terms. Tap "(today's date)" to enter the current date at the cursor position in the notes. Tap "Edit items..." to edit the list or add your frequently used terms or term prefixes.



Menus

There are three menus in this view – Options, Edit, and Wine.



Choose the **Get Info** menu command to display the Wine Master for Palm version number and copyright information.

Choose the **Register** menu command to display the registration number entry form.



Choose any of the **Cut / Copy / Paste / Undo / Select All** menu commands to perform the corresponding editing function in the field containing the flashing Graffiti entry cursor.

Choose the **Keyboard** menu command to display the keyboard for data entry.

Choose the **Graffiti** menu command to display the Graffiti help.



Choose the **Beam Wine** menu command to beam the wine to another Wine Master for Palm user. All vintages for the wine are beamed, not just the vintage displayed in the view. The recipient must have a registered copy of Wine Master installed, but they do not need to have it running. The recipient will be asked if they accept or reject the beamed wine.

Choose the **New Wine** menu command to display an empty Name view so that you can enter a new wine.

Choose the **Delete Wine** menu command to delete the wine and all its vintages. Confirmation is required before actual deletion.

Choose the **New Vintage** menu command to display an empty Vintage view so that you can enter a new vintage.

Choose the **Delete Vintage** menu command to delete the vintage that is currently displayed. Confirmation is required before deletion occurs.

Choose the **Duplicate Vintage** menu command to duplicate the displayed vintage and displays the duplicated vintage.

Set-Up

Download and Install

Download the latest version of Wine Master for Palm from the Poohbah web site (<http://www.poohbah.com>). The download version can be used as a demo without a registration number. It is limited to a maximum of 4 wines. Once you register the software and enter the registration number (see the **Register** section for how), you can enter an unlimited number of wines.

Setup with Wine Master for Windows

Introduction to Wine Master for Windows

Wine Master for Windows is the desktop companion to Wine Master for Palm. It allows you to convert wine data from other formats, enter and edit wine data on your desktop computer and hot-sync wine data with Wine Master for Palm.

Instructions on how to use Wine Master for Windows are contained in the Wine Master for Windows Help.

Starting new with both products

If you have never entered wine data into Wine Master for Palm or Wine Master for Windows, select one you want to use to enter your initial wine data. You can enter as many wines as you like for the initial data, but be sure to enter at least one wine. Enter your wine data and then setup Wine Master for Windows for hot-sync. Do the initial hot-sync. After the initial hot-sync, you can enter wine data into either the Palm or Desktop or both and the hot-sync will keep the data synchronized. Instructions for entering data into Wine Master for Windows and setting up hot-sync are contained in the Wine Master for Windows Help. Read and follow them carefully.

Adding Wine Master for Windows after Wine Master for Palm

The assumption is that you already have wine data in Wine Master for Palm and want to also use Wine Master for Windows. Follow the instructions in the Wine Master for Windows Help for setting up hot-sync. Be sure you set the initial conduit setting to “Handheld overrides Desktop” so that your Wine Master for Palm data will be copied to Wine Master for Windows. After the initial hot-sync, the Palm and Desktop copies will be kept synchronized automatically.

Adding Wine Master for Palm after Wine Master for Windows

The assumption is that you already have wine data in Wine Master for Windows and want to also use Wine Master for Palm. Follow the instructions in the Wine Master for Windows Help for setting up hot-sync. Be sure you set the initial conduit setting to “Desktop overrides handheld” so that your Wine Master for Windows data will be

copied to Wine Master for Palm. After the initial hot-sync, the Palm and Desktop copies will be kept synchronized automatically.

Setup without Wine Master for Windows

After installing and registering Wine Master for Palm, enter your wine data. The steps for entering data are as follows:

- Start up Wine Master for Palm.
- Tap one of the categories.
- Tap the “New Wine” button.
- Enter the wine name.
- Tap the “New Vtg” button.
- Enter the vintage year, hold year, quantity, price, producer, region, bin location, rating, and notes.

Instructions on how to use the shortcuts to simplify wine data entry are in the **Shortcuts** section. You can also add wine reviews to your wine collection. Instructions are in the **Add-In** section.

Using Wine Master for Palm

Enter Wines

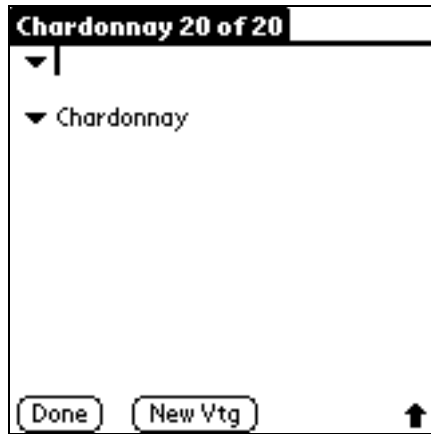
Suppose you just received a shipment of wines from Powers Winery in Kennewick, Washington. The shipment contains two bottles of 1998 Chardonnay, two bottles of 1998 Sauvignon Blanc, one bottle of 1998 Pinot Noir, and one bottle of 1999 Quinta da Rancho Mercer Port. Here are the steps to enter these wines. We will use the Chardonnay in our example

Enter the wine name

Start up Wine Master for Palm

Tap the "Chardonnay" category in the Catalog. A list of Chardonnay wines appears.

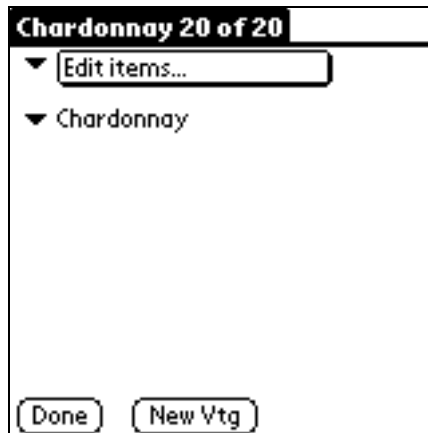
Tap the "New Wine" button. A blank wine name form appears.



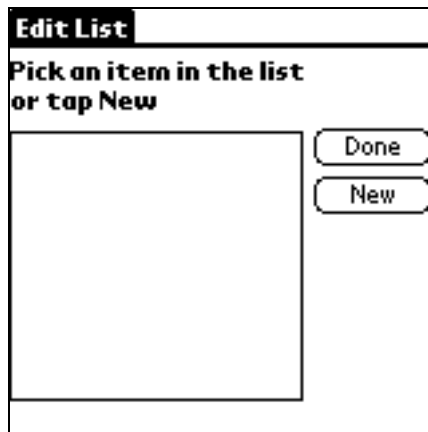
You can enter the name of the wine directly into the name field. The cursor will already be in the name field and flashing. Since you really like wines from Powers Winery, you can enter "Powers" as one of the items in the wine name popup to save time entering their wines.

Add a name to the popup list

Tap the popup triangle to the left of the name entry field. A popup list appears.



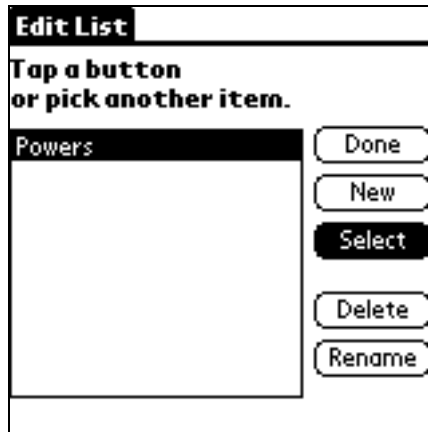
Select "Edit items..." from the popup list. The Edit List appears.



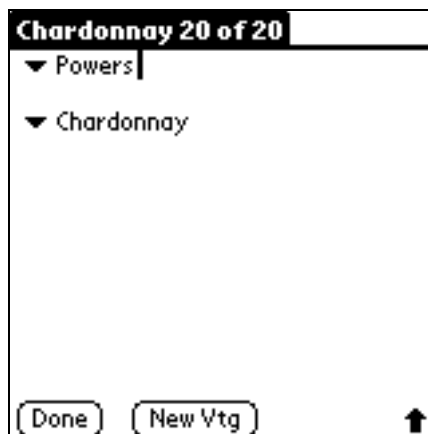
Tap the "New" button. A new item name entry form appears.



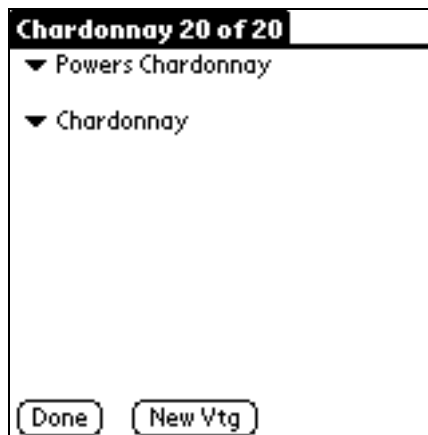
Enter "Powers" and tap "OK". "Powers" appears in the Edit List.



Select "Powers" in the Edit List and tap the "Select" button.

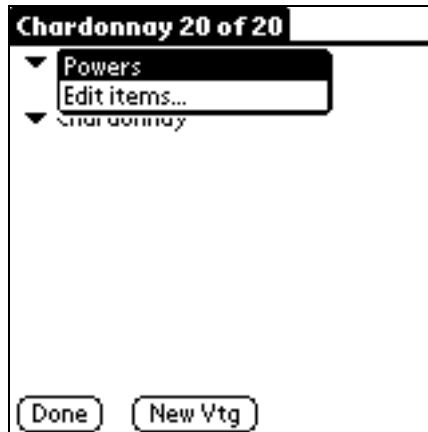


"Powers" appears in the wine name.



Add "Chardonnay" after "Powers".

When you enter the next wine from Powers Winery, tap the popup and select "Powers" from the popup list as a shortcut.



After entering "Powers Chardonnay" in the name, add the vintage information.

Enter the vintage information

Tap the "New Vtg" button and enter the vintage information as follows:



Enter the vintage year. Tap the popup triangle next to "Vtg" and select "1998" from the popup list.

Enter the hold year. We'll assume that this wine's shelf life is approximately 4 years. Tap the popup triangle next to "Hold" and select "2002" from the popup list. We are using "Hold" in this case to indicate the shelf life. An alternative method is to use "Hold" to indicate how long to keep the wine before drinking it. Since the wine is drinkable now, select the current calendar year from the popup list.

Enter the number of bottles. Tap the "Qty" popup and select "2" for 2 bottles.

Enter the price.

Enter the producer name. You can enter the name directly or add it to the producer popup list. To add "Powers Winery" to the producer list, tap the producer popup triangle and select "Edit items..." from the popup list. Follow the same steps you used to add "Powers" to the wine name Edit List.

Enter the region. Powers Winery is in the state of Washington. The "Rgn" popup already contains "US/WA". Select that. If you want, you can add "/Columbia Valley" to the field. Or, you can add "US/WA/Columbia Valley" to the "Rgn" popup list.

Enter the Bin location. This is a 1-to-6 character designation for the location of the wine in your wine storage. For example, you may store the wine in column R, row 4 on the shelf in your basement. Enter "R4" in this case.

Enter the Rating. The rating can be an integer from 0 to 100 or a decimal value from 0.0 to 5.0.

Enter your notes. You can use the Notes popup to select commonly used terms or enter your own comments directly. You can also edit the list of terms in the Notes popup to add your own words or phrases.

Once you've entered all this information, tap the "Done" button to return to the Name view. Enter additional vintages if you have them. Tap "Done" to return to the list of wines.

Got It? Get It!




The "Got It? Get It!" button appears in the Wine List view. It lets you select whether you want to see all the wines, wines with a zero quantity, or wines with quantity greater than zero. "Quantity" in this case refers to the "Qty" field in the vintage view. Wine Master for Palm adds up all the "Qty" values for each vintage in a wine to determine its total quantity.

All Wines

The  button indicates that all wines are displayed.




Wines with zero quantity

The  button indicates that the wines with a zero quantity are displayed.



Wines with quantity greater than zero

The  button indicates that the wines with a quantity greater than zero are displayed.



Categories

Wines are grouped into categories. The first time you use Wine Master, it defaults to the following categories:

Wine Master Catalog		
Category	Wines	Qty
Cabernet Sauvig	0	0
Chardonnay	0	0
Merlot	0	0
Pinot Noir	0	0
Red blend	0	0
Reisling	0	0
Sauvignon Blanc	0	0
Zinfandel	0	0
Unfiled	0	0
All Categories	0	0
(?)		

The 8 default categories are the most frequent wine varieties in the Wine Master Add-In wine review files.

Wine Master permits up to 15 categories possible plus the required "Unfiled" category. You can change these categories to anything you like. Some category examples are:

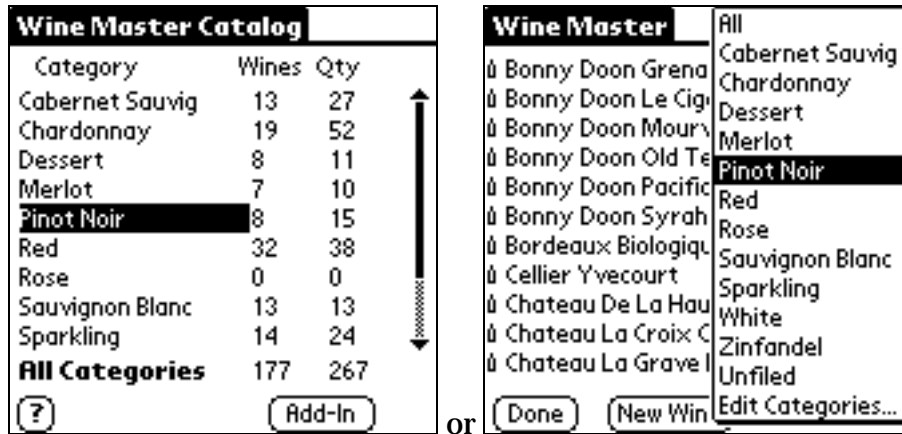
- To try
- To buy
- French White
- Red Italian
- Red Australian
- Dessert
- Port
- Judy's favorites
- Summer wines

You can use the category to organize your wines in any way you want. For example, you can organize by grape variety, region, producer, wine color, wine sweetness or dryness, vintage year, or location in your wine cellar.

View all the wines in a category

To view all the wines in a category, tap the category name in the Catalog view. If you tap "All Categories", all wines will be shown.

Or, you can choose the category in the Category view.

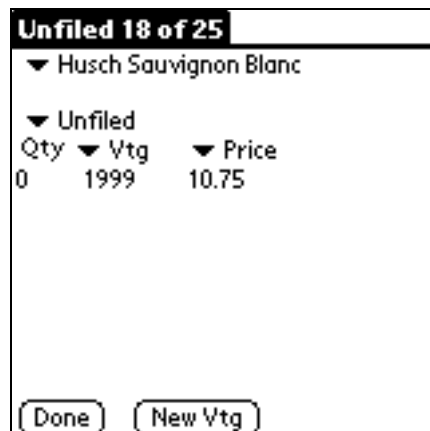


Select the category for a wine

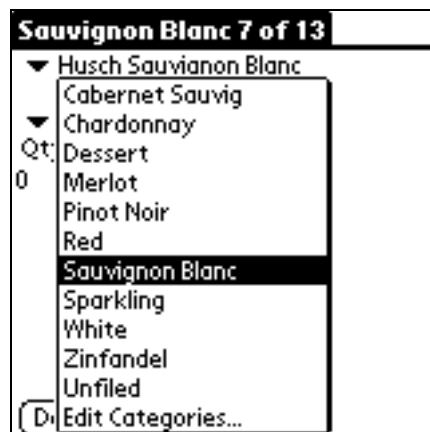
To select the category for a wine, first select the wine and then select the category. For example, let's say we have "Husch Sauvignon Blanc" in the "Unfiled" category and we want to put it in the " Sauvignon Blanc" category. The steps are as follows:

Tap the "Unfiled" category in the Wine Master Catalog. A list of Unfiled wines appears.

Tap the "Husch Sauvignon Blanc" wine. The Hush wine appears.



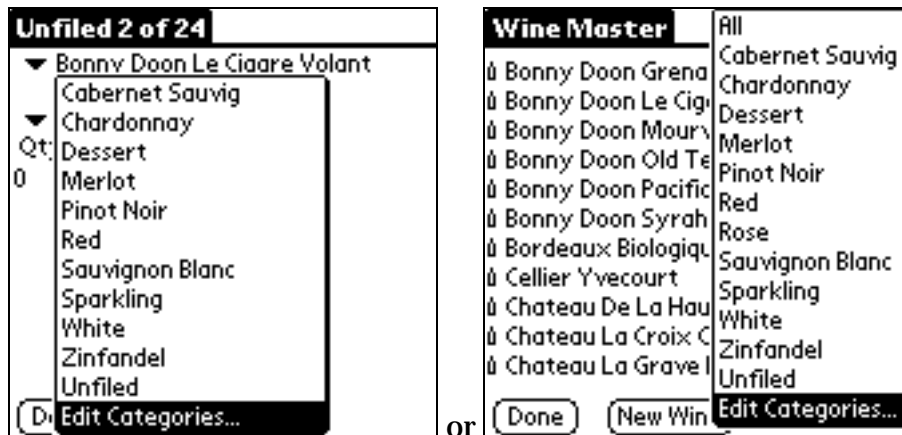
Tap the popup arrow next to "Unfiled" and select "Sauvignon Blanc" in the list.



This puts the Husch wine into the "Sauvignon Blanc" category.

Create a category

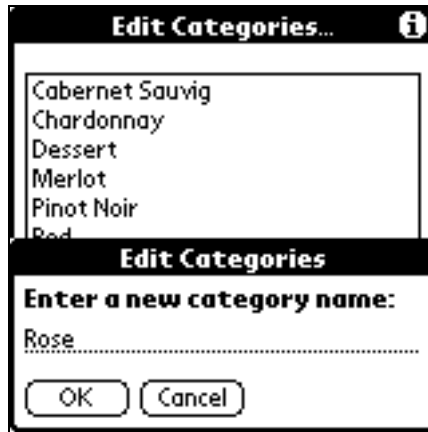
If the category does not exist in the list, you can create it. Let's say that you've taken a liking to Rose wines, but that category does not exist. To create the category, select "Edit Categories..." from the popup category list. The popup category list is available in two places: the category view and the name view. It doesn't matter which category or wine you use to select "Edit Categories...".



A list of the current categories appears when you select "Edit Categories".



Tap the "New" button and enter the name of the new category.



Tap "OK" to close the new category entry form. Tap "OK" again to close the Edit Categories list. This creates the category, but does not put the wine into the category. At this point you have created an empty "Rose" category. To put a wine into the "Rose" category select the wine and follow the steps in "Select the category for a wine".

Rename or merge categories

You can also rename or merge categories. When you rename category with a new category name, only the category name changes. The wines in the old category will all be in the new category. When you rename a category with an existing category name, all the wines in the old category are merged into the new category.

For example, suppose you want to rename the "Red" category to "Red Italian". Popup the category list as described in "Create a category" and select "Edit Categories..." Select the category you want to rename, "Red" in our example, and tap "Rename". Enter the new name you want to use for the category, "Red Italian" in our example, and tap "OK". All the wines in the "Red" category will be put into the "Red Italian" category.

To continue our example, now suppose you want to merge wines you have in the "Valpolicella" category into the "Red Italian" category. This process is identical to renaming except that the new category name is the name of an already-existing category. Popup the category list and select "Edit Categories...". Select the "Valpolicella" category and tap the "Rename" button. Enter "Red Italian" as the new name and tap "OK". You will be asked if you want to merge the categories. Tap "Yes" to merge Valpolicella into "Red Italian".

It is not possible to rename or merge the "Unfiled" category.

Wine Master Catalog		
Category	Wines	Qty
Cabernet Sauvig	13	29
Chardonnay	18	52
Dessert	7	10
Merlot	7	10
Pinot Noir	6	12
Red	30	30
Sauvignon Blanc	10	12
Sparkling	14	23
White	27	60
All Categories	164	255

When you tap the Add-In button, the first Add-In file appears.

Wine Master Add-In	
Add-In file 1 of 2: 010219All	
This Add-In file contains 123 records.	
<input type="button" value="Add"/>	Add records from the file to your collection. You can select individual records.
<input type="button" value="Skip"/>	Skip the Add-In file for now. To see the file again, tap the Add-In button.
<input type="button" value="Delete"/>	Delete the Add-In file. You will not see it again.

You can add, skip, or delete this file. Tap Add to add wines from the file.

Assign Add-In wines to a category

Wine Master Add-In	
Add-In file: 010219All	
85 records are in 12 categories which are not in your collection.	
<input type="button" value="Assign"/>	Assign them to categories already in your collection.
<input type="button" value="Unfiled"/>	Assign them to the "Unfiled" category.
<input type="button" value="Skip"/>	Skip records in the unassigned categories.

If one or more of the categories in the Add-In file is not already in your collection, you can decide what to do with them. If you tap "Assign", the following display appears.



If you elect to assign the categories for the wines, you are given an opportunity to decide what to do with each unassigned category as shown in the following display.



Use the popup to select the category you want to assign it to.

Add, Add All, Skip, or Skip All

You can add one wine at a time, add all the wines, skip one wine at a time, or skip all the wines. Skipped wines are not added to your collection nor are they deleted. You will see them again the next time you tap the Add-In button and choose to add this file. Wines that are added to your collection are also deleted from the Add-In file.



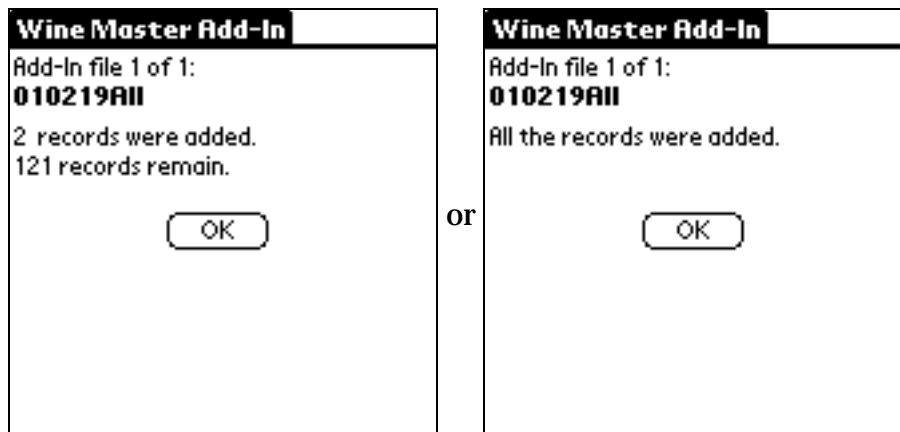
When you tap the Add All button, you will see a progress dialog. The dialog updates as each wine is added. You can interrupt and cancel the Add-In process by tapping the Cancel button.



If you interrupt the Add-In process before all the wines are added, the remaining wines are not deleted. You will see them again the next time you tap the Add-In button and choose to add this file.

Confirmation


After the records are added, you will see one of the following displays.



Search

There are two ways to search your wine collection. One is to use the Palm Find icon and the other is to scroll to the wine with the Wine Master for Palm “Go” command.

Palm Find

To search, tap the Palm Find icon (). The icon is located in the lower-right corner of the Palm device, to the immediate right of the numerical Graffiti area.

Enter the wine name, producer, region, or term into the Palm Find dialog.



The search will list all the wines containing that name, producer, region, or term.



You do not need to have Wine Master for Palm running in order to search your wine collection. However, if you do have Wine Master for Palm running, it will be searched first.

The Go operation

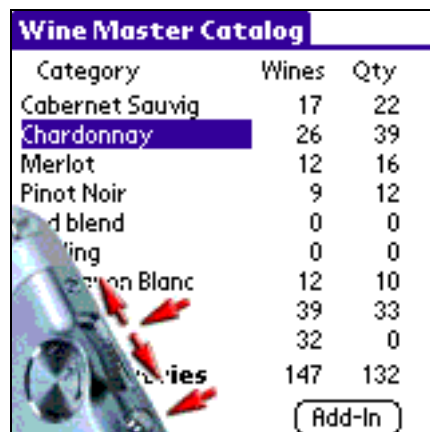
When there are a lot of wines listed in the Category view, you can go to a wine quickly by using the “Go” operation.



Enter an alphabetic letter in the Graffiti letter area. The Go: ... field displays the character you entered in the Graffiti area. The list of names scrolls to the first wine whose name begins with that letter. You do not need to tap in the Go: ... field, simply stroke a character into the Graffiti area and it will be entered into the Go: ... field for you.

Sony Clie Jog Dial

You can use the Sony Clie Jog Dial to navigate through all 4 views.



Turn the Jog Dial to select an item and press down. Press the Jog Dial Back button to return out of the view. If you have "Use Jog Assist" checked in your Sony Clie Jog Preferences, you can also navigate and select items from the popup lists.

Register

Why Register?


Registration gives you the following benefits:

- You can store as many items as you like.
- You receive free updates.
- You can ask questions and receive technical support via email.

How to Register

Register at the Poohbah web site (<http://www.poohbah.com>).

You will receive a registration number by return email after your order is processed. Enter the registration number into Wine Master for Palm as follows:

- Start up Wine Master for Palm
- Tap the Menu icon 
- Tap the Options/Register menu command
- Enter the registration number and tap OK.

You only need to enter your registration number once. You can always get your registration number by tapping the Options/Register menu. If your Palm memory is cleared for any reason and you have forgotten your registration number, contact The Grand Poohbah (grand@poohbah.com).

Support

Send an email to The Grand Poohbah (grand@poohbah.com) if you have any comments, questions, or problems.

You can also find answers to the most-frequently-asked questions at the Poohbah web site (<http://www.poohbah.com>).